



2010

# Rules and Regulations Handbook

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## *Introduction*

Managers and coaches volunteer to help children learn and improve their baseball skills and have fun playing baseball. Along with the knowledge and skills necessary to work with youth baseball players, managers and coaches need to know the basics of equipment use and field operations. The purpose of this guide is to provide the basic information every manager and coach needs to know in order for their practices and games at Browns Mill Park to function smoothly.

Browns Mill is a DeKalb County park with Browns Mill Civic & Athletic Association (BCAA) having authorization to use the park for its baseball program under a use agreement. Other than cutting the grass and providing running water, BCAA volunteers are responsible for all field maintenance and preparation. All baseball and field equipment is purchased, provided, and maintained by the league. In order to provide a quality baseball experience and to make best use of the investment BCAA has made in equipment, it is essential for managers, coaches, and other volunteers to understand and practice the basic procedures BCAA has established for equipment use and field operations.

Managers and coaches are the front line volunteers of the program, working directly with our youth players, but recognize that running a successful baseball program requires the efforts of many people. There are no paid staff positions within BCAA – it is a 100% volunteer run organization. Failing to adhere to some simple procedures have contributed to some of the persistent problems at the park:

- Parking problems and trash have generated neighborhood complaints
- Carelessness has resulted in missing or damaged equipment, creating difficulties for other managers and teams

Managers should thoroughly understand these policies and procedures, but train and delegate-encouraging your other parent volunteers. All Managers and Coaches working together as a program by putting aside personality differences to provide a great baseball experience for our children.

# Formation of Teams

What constitutes a team? Returning coaches (Teams) with five (5) players or more returning from his/her roster from the previous season constitutes a returning team. Returning teams are eligible to select players from the draft to fill-out their roster. Returning players who played for another team the previous season will not count towards the minimum player requirement.

New teams will be developed as determined by the Director of Baseball. The Director of Baseball is responsible for recruiting players, coaches and teams as he/she sees fit. At a minimum, each division should strive to field at least six (6) teams.

Teams wishing to transfer from another park must submit a letter of interest to the Director of Baseball outlining their request to transfer their team to Browns Mill Civic and Athletic Association (BCAA). The letter shall include the following: reason for transfer, list of players transferring and reason for selecting BCAA.

## Team Format

Each team shall appoint a Head Coach, Team Mom and up to three assistant coaches. All Coaches and Team Moms must be certified and complete a background check to be eligible to participate at Browns Mill Park (required by Dekalb County Park and Recreation). Each team must keep a copy of their team roster at all times. The team roster should include birth certificates, emergency contacts and allergy information for each child. Each team will be subject to random compliance checks as determined by the Director of Baseball and Director of Administration.

Each player must be registered with BCAA (through the Director of Administration) in order to be eligible for play. Failure to register will result in forfeiture of games in which the ineligible player played.

## Roster Forms Attachment A

Returning coaches are required to submit their roster to the Director of Baseball by February 28th. Failure to do so will result in draft penalties as determined by the Director of Baseball.

## Freeze Letter Attachment B

Returning teams can freeze up to two (2) players from the previous season. Freeze letter should be submitted at the time your roster is requested by the Director of Baseball. All freeze letters received after the required date are subject to approval by the Director of Baseball.

## Player Removal Letter Attachment C

Players may be removed for missing too many practices and games, conflicts with parents or the player request to be removed from the team. All player removals are subject to approval by the Director of Baseball. The Director of Baseball may try to mediate with the player's parent and the Team Manager before denying or approving the Player Removal letter. The President of BCAA will intervene if the player removal letter poses a conflict of interest.

# Tryout Format/Skills Assessment

All Managers, Coaches, and Parents are welcomed to attend.

## **TRYOUT REQUIREMENTS:**

1. All players must participate in tryouts with the following exceptions:
  - a) Player is returning to the same team from the previous season.
  - b) Player is protected under the “Freeze Rule” guidelines (see Freeze Rules).
2. Tryout date(s) will be announced in advance.
3. All participants must arrive on time and must remain at the tryouts until dismissed.
4. Players must arrive dressed in baseball suitable attire with a glove and any additional gear necessary to participate in the tryouts.

Note: All players failing to show up at tryouts, showing up late, or departing early will be randomly placed on a team via a “Player Pool” (see Draft Procedures).

**TRYOUT PROCEDURES:** *(Tryouts are only an assessment. All players will be assigned to a team.)*

1. Each Team Manager/Coach will receive a list of the players expected to participate in the tryouts on the morning of the tryouts.
2. All Coaches will be positioned in one section of the bleachers.
3. All parents and spectators will be allowed to sit in the other section of bleachers.
4. No one will be allowed on the field during tryouts except the authorized personnel assisting with the tryouts and the players participating in the tryouts.
5. All participants will have a number placed on the back of their shirts during tryouts for identification purposes.
6. At the start of the tryouts all players and their parents will be instructed as to what will be expected of them. *(Demonstrations will be done as needed prior to starting)*
7. Players will be instructed to display their skills primarily in the following areas: Catching, Throwing, Hitting, and Running.
8. Upon completion of the tryouts, team representatives will convene on a later date for the Official Draft.

**NOTE TO MANAGERS/COACHES:** *Please do not contact any player(s) via any resources prior to that player being drafted and/or finalized as a member of your team’s roster. A sanction will be placed on any manager/coach/team mom who violates this agreement.*

# Draft Rules

1. To be eligible for the draft, all players must participate in the tryouts with the following exceptions:
  - a) The player is returning to the same team from the previous season.
  - b) The player has a Freeze Letter, approved by the Director of Baseball, on file. (*Manager should bring a copy of the Freeze Letter to the Draft.*)
2. All registered players must go through the drafting process in order to be placed on a team.
3. Each team must select players to be added to their respective teams via the draft proceedings.
4. There will be only one (1) representative (Manager or Coach) allowed inside during the drafting procedures.
5. Required participants, who fail to show up for tryouts, will be placed in a “Player Pool” for random drawing and will be placed on teams accordingly.

## ***Procedures:***

1. A list of draft eligible players will be posted prior to the draft starting.
2. All Managers/Coaches will draw numbers to determine the order of the draft. (*The Manager/Coach reserves the rights to pass on any given round of the draft until all teams roster sizes are equal. At that time, all Managers/Coaches must select from the remaining list of players, if applicable:*)
  - a) The Manager/Coach which pulls number “1” will select a player first; the Manager/Coach which pulls number “2” will select a player second, and so forth until the first round is completed. (***EXCEPTION: Any Manager/Coach which freezes a player will forfeit his/her first-round draft pick.***)
  - b) In the second round, the order is reversed with the team with the highest number selecting first, up to the number “1” pull who selects last in this round.
  - c) In the third round, the selection order is the same as round one.
  - d) This process continues through all rounds, in this fashion, until the Draftee List has been exhausted.

## **New Teams exception:**

- a) In the event of a newly developed team, the 1<sup>st</sup> round will proceed as indicated above.
- b) Prior to the start of the 2<sup>nd</sup> round, a blind pull will take place from the remaining draft eligible players until parity is achieved.
- c) After reaching parity, the draft will continue as listed above.

## **Player Pool:**

- a) All players not participating in the tryouts will be placed in a pool for random selection in the same order as the draft.

# All Star Weekend

All-Star weekend is designed for the kids. Players will participate in competitive events (Home Run, Skills Competition, etc.). All-Star weekend is a way to reward players on your team that have displayed good sportsmanship, good academic progress and outstanding baseball skills. All teams will select the same number of players for the All-Star game. (i.e. 6 teams 4 players from each = 12 players EAST and 12 players WEST). Coaches should select only those players that meet their established criteria. Coaches should be able to explain, if necessary, their selection.

Each team will be required to submit their number of players prior to the All Star weekend.

Coaches of all star teams will be determined by record of games.

## Rules of the Game

### *Pre/Post Game Team Duties*

Before the start of the game, each team coaches are responsible for making sure the fields are lined, lights (if needed) and score box. The score code will be on the bottom of each score box. Additionally, each coach is responsible for making sure their roster book with birth certificates is easily accessible.

Each coach is responsible for keeping their official score book (official score books are required – no home made scorebooks). Additionally, each coach must provide at least two pre-game line-ups to the umpire and opposing team.

Failure to adhere to these rules may result in suspension or forfeiture of your game. We thank you in advance for your adherence to these rules.

### **Fair Play Rules**

Note: BCAA capture the main rules that apply during game. Some rules that apply may not be captured in this document. BCAA will rely on the game officials to determine applicable rules that are not incorporated in this document. In the event a rule is not covered in this document, AABC rules will apply.

### **Length of Play**

- Instructional 45 Minutes
- Tee Ball 75 minutes
- 8 and Under 90 minutes
- 10 and Under 90 minutes
- 12 and Under 90 minutes
- 13 and Over – 6 Innings or 2 hours

## **Fair Play**

Each player must play at least one inning. Teams who violate this requirement will be subject to the following:

- (1) **First Infraction**: warning
- (2) **Second Infraction**: forfeit game
- (3) **Third Infraction**: ineligible to participate in post-season activities and Coach may be suspend as determined by the Director of Baseball

## **Run Rule Limits**

The Run Rule Limits will determine based on AABC Division II rules.

## **Protest and Appeals**

Protest and appeals of any parts of a game must be made prior to next pitch. The protest or appeal must be verbally communication to the umpire (i.e. Mr. Umpire I am playing this game under protest). The game will continue. The coach protesting must submit their protest in writing to the Director of Baseball or VP of Operations within 24 hours of the protest. \$100 (cash) should be attached with the protest letter.

The Director of Baseball and VP of Operations will review the protest with a committee and a member of the officiating crew. The Director of Baseball or VP of Operations will make a ruling and contact the coach within 1 week from the date the protest letter was received.

## **Forfeiture of games**

Any game forfeit will results in paying the cost of the umpire fees and possible infractions with the BCAA Board of Directors.

## **Inclement Weather**

Only the Game Official (umpire) (in coordination with the VP of Operations) will determine whether a game will be delayed or postponed due to weather. All teams are required to show up regardless of weather conditions, unless notified otherwise. Failure to show-up may result in a forfeit and reimbursement of umpire fees prior to their next game.

## **Turning in Your Score**

Each team is required to turn in their scores within 24 hours of their game. Scores can be emailed at [scores@brownsmillpark.org](mailto:scores@brownsmillpark.org) (please be sure to include your team name and scores of both teams). Failure to report your scores will result as a lost for both teams.

## **Uniform Allowance**

Each team will receive a uniform allowance of \$28 for each player on their roster. The coach should inform parents that the uniform allowance may not cover the entire cost of uniforms. The park will inform coaches and parent of the uniform allowance.

## **The Manager and Coach**

Leads by example, and is a positive role model on and off the field. Also, displays good sportsmanship by treating players, opponents, umpires, other coaches and parents with respect. He/she knows the game is played by kids and intended to be fun and places the emotional and physical well being of the players ahead of any personal desire to win.

## **The Coach, Parent and Spectator**

Plays fair, plays for fun, and plays for the love of the game.  
Wins without boasting; loses without excuses; never quits.  
Treats coaches, teammates, opponents, and umpires with respect.  
Also, understands that playing time is earned and not guaranteed.  
Never forgets that he/she is part of a team.

### **Responsibility of a Coach**

Coaching at Browns Mill Park is not a right. Please consider it a privilege to coach at Browns Mill Park. We expect our coaches to conduct themselves in a professional manner. Coaches are expected to participate in all park activities (Field Day, Town Hall Meeting, Opening Day Ceremonies, All-Star Weekend, etc.). Failure to participate may impact your team's ability to utilize park resources (pitching machines, fields, etc.). Throughout the season coaches will be evaluated and given feedback on ways to improve their team. The feedback is constructive and meant to help you and your teams succeed.

### **Customer Satisfaction**

At the end of the season, the Association will conduct a random customer satisfaction survey. The survey will allow us to obtain feedback. The feedback will be used to improve the park operations and play.

# **Equipment, Field Maintenance, Field Game Preparation, & Scheduled Games**

- Basic Equipment and Field Operations
- Basic Field Preparation for Games
- Advanced Field Preparation and Maintenance
- Scheduled Games Addendum

# Basic Equipment and Field Operations

- Tarps
- Trash and Parking

## *Tarps*

- At least two weather tarps have been provided for each field, one for home plate and one for the pitcher's mound. Given the field drainage problems at Browns Mill, proper use of these tarps can make the difference between the field being playable or a practice or game being cancelled.
- The first team to use the field for the day should remove the tarps and the tarps should always be replaced after the final game or practice.
- Do not walk or play on the tarps.
- Tarps should be gently dragged or carried off the field and folded up against the fence out of the field of play.
- If another team is scheduled to use the field, and have not arrived by the time you are leaving, please replace the tarps on the field.
- **For games, the Home team is responsible for removing the tarps and prepping the field, and the Guest/Visiting team is responsible for replacing the tarps after the game.\***

**\*Failure to comply may result in forfeiture of each game of violation.**

## *Trash and Parking*

Browns Mill is a DeKalb County park, and the county is normally responsible for maintaining the park and emptying the trash cans. However, BCAA is a very heavy user of the park and we need to be conscious of our impact on the park, particularly regarding traffic and trash. As a Manager or Coach you are not expected to be a garbage man or meter maid, but take a leadership role to ensure that BCAA is a good steward of the park and a good neighbor.

- Encourage your parents to use the proper designated parking areas.
- Emphasize to do your best to not park on the grass.
- Do not allow your team to leave the field after a game or practice with trash in the dugout or around the field.
- Have a handful of trash bags in your coaches or team mom bags to use when trash barrels are full.

## **Basic Field Preparation for Games**

- A well-maintained field leads to safer and more enjoyable games. There are fewer bad bounces and straight and accurate foul lines can even affect the outcome of the game.
- It is the responsibility of the Home team to prep the field before games. The Manager has this responsibility, but before games is usually more concerned about getting the team ready to play. The Manager should learn the basics, but this is a great task to delegate to an Assistant Coach or a couple of parents – recruit, train, and designate someone as the “field parent.”

## **Basic Field Prep Equipment**

- Rake
- Hand drag screen
- Field line marker
- Athletic field marking dust
- Batter’s box template
- Foul line string

## **Basic Field Preparation for Games**

*(Responsibility of the Home Team)\**

1. Check the field for debris – rocks, sticks, trash, broken glass, dog waste, etc.
2. Remove the tarps
3. Rake and/or hand drag sections of the infield i.e. 2<sup>nd</sup>, 3<sup>rd</sup> base, home plate
4. Fill hole in front of pitcher’s mound and batter’s box using back side of rake and tamp
5. Line the batter’s boxes, foul lines, and on deck circles
6. Ensure you have scoreboard power and the lights (if needed)
7. Connect the scoreboard in the scoring tower
8. Return equipment to the shed

**\*Failure to comply may result in forfeiture of each game of violation.**

## Advanced Field Preparation and Maintenance

- Additional Equipment
- Batter's box repair
- Pitcher's mound repair
- Wet fields

### Additional Equipment

- Shovel
- Tamp
- Pick Axe
- Dry mix

### Batter's Box Repair

- Depressions are created where batters place their feet which need to be repaired to provide good footing.
- Break up the dirt in the batter's box area around the depressions with a pick axe and add additional infield dirt.
- Tamp down to create a firm surface and rake.

### Pitcher's Mound

- To prevent injury, the pitcher's mound must be kept in good repair.
- Clean the hole in front of the rubber of all loose dirt. Fill the clean hole with Dry Mix, moisten with water to promote adherence.
- Tamp down to form a firm surface.
- Do the same for any holes created on the front slope of the mound by the lead/plant foot of the pitchers.

### Wet Fields

- When the fields are wet, use *wet vac* or carry the tarps to the edge of the fence and dump water away from home plate and the pitcher's mound.
- Use the *back side* of a rake or a broom, **NOT** the bristles to push standing water off of high traffic areas, e.g. home plate, on deck circles, around bases.
- Do **NOT** pour Dry Mix on top of standing water; it will not absorb standing water.
- Cover wet, muddy areas with additional infield dirt and/or sand and rake.

## **Scheduled Games Addendum**

Every Browns Mill Park team is required to participate in all ***IN-Park*** regular season games that are scheduled and confirmed by the board of directors. Failure to do so may result in a team forfeiture of each non-participated game, suspension from schedule and tournament play, as well as umpire fee reimbursement made payable to BCAA prior to being reinstated to the schedule.

Exceptions include games that have been cancelled by BCAA due to any acts of God, or field conditions that have been determined by the Association to be unsafe to play.

# **BROWNS MILL CIVIC AND ATHLETIC ASSOCIATION**

## **PARK RULES**

1. No parking on any unpaved surfaces or in any area of the park that is not designated for parking. (no parking in handicap spaces without the appropriate decals)
2. No alcohol consumption or illegal drug usage is allowed in the park.
3. Attendance at practices or games while under the influences of alcohol or illegal drugs is not allowed.
4. Profanity is NOT Allowed.
5. Verbal abuse and taunting of players, coaches and umpires is not allowed.
6. Managers, coaches, umpires and spectators are not allowed to verbally or physically abuse or taunt players, managers and coaches of an opposing team.
7. Managers, coaches and spectators are not allowed to verbally or physical abuse, taunt or come into contact with the umpires.
8. Managers, coaches, umpires, players, parents and spectators will respect the goals of the association.
9. Parents will help their child/children understand the goals of the association and lead their child/children by example in showing positive support for all the players, coaches, managers, umpires and BCAA Staff at every game.
10. Managers, coaches, parents and spectators shall place the emotional, physical and spiritual well-being of the children ahead of their own personal desire to win.
11. Parents shall support the coaches working with their child/children in a way that makes for a growing, enjoyable experience for all involved.

### **PLAYERS CODE OF ETHICS**

1. I will listen to my coaches and respect their authority over me, and I will show consideration and kindness to my fellow players, including those on the opposing team.
2. I will respect my teammates by learning to work as a team and by giving my best effort.
3. I will remember that while winning is fun, ATTITUDE AND EFFORT WILL DETERMINE MY SUCCESS.

#### **FAILURE TO FOLLOW THE ABOVE RULES MAY RESULT IN:**

1<sup>st</sup> Infraction – A minimum of a verbal warning and a maximum of suspension of the offending adult and related youth player from all park activities for 7 days from the date of the documented infraction.

2<sup>nd</sup> Infraction – Suspension of offending adult and related youth player from park activities for a minimum of seven (7) days and a maximum of (14) days from the date of the documented infraction.

3<sup>rd</sup> Infraction – Automatic suspension of offending adult and related youth player from park activities for the remainder of the season, to include post-season play.

# **Attachments Forms**

# Field/Park Ejection Form This form will be use by BCAA Officers

The BCAA board of Directors will review the following

Check one of the following: Player \_\_\_ Coach\_\_\_ Fan \_\_\_ Team \_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Park: \_\_\_\_\_ Team: \_\_\_\_\_

**Ejected from:**       Game       Game and Field       Field       Park

Date of Ejection \_\_\_\_\_

*Reason for Field Ejection: Check those which apply*

- Violation of Coach, or Parent Code of Ethics Pledge;
- Using profanity, insulting or vulgar language or gestures;
- Attempting to influence a decision of an official, or volunteer;
- Disrespectfully addressing and official, or volunteer;
- Assault on an official, or volunteer;
- Indicating objection to an official's decision;
- Verbal confrontation; (1<sup>st</sup> offense – warning, 2<sup>nd</sup> offense – suspension, 3<sup>rd</sup> offense barred from the park;
- Holding an unauthorized conference;
- Causing disruption, organizing an unauthorized group;
- Display conduct unbecoming while in the park. (Example; loud, boisterous, reckless, unruly, or violent manner for the purpose of insulting, degrading or inciting another);
- Constant quarreling within the park;
- Entering field/being on field without proper certification;
- Appearance of intoxication or smell of alcohol on patron

*Brief Summary*

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Official	Staff
Witness	Game
Time	Field



## Browns Mill Civic & Athletic Association Incident Report

(To be submitted to League Secretary within 24 hours after accident)

Date of Occurrence: \_\_\_/\_\_\_/\_\_\_ Time of Occurrence: \_\_\_\_\_:\_\_\_\_\_ AM or PM  
Location of Occurrence: \_\_\_\_\_  
Name of Injured Party: \_\_\_\_\_  
Address of Injured Party: \_\_\_\_\_  
Is Injured Party Player? \_\_\_\_\_ Manager/Coach? \_\_\_\_\_ Bystander? \_\_\_\_\_ Umpire? \_\_\_\_\_

**If party is a player:** Date of Birth: \_\_\_/\_\_\_/\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ League: \_\_\_\_\_  
Was Parent of Guardian Present? \_\_\_ if no, were they notified? \_\_\_ Were they called? \_\_\_\_\_  
Parents' Names: \_\_\_\_\_  
Team Name: \_\_\_\_\_ Managers' Name: \_\_\_\_\_  
Name of Manager or coach present: \_\_\_\_\_  
Did injury occur during a practice \_\_\_ Scrimmage? \_\_\_ Game? \_\_\_ Other? \_\_\_\_\_

**If injury occurred during a game:** \_\_\_\_\_  
Was game on original schedule? \_\_\_\_\_ Or Rescheduled? \_\_\_ If yes, from when? \_\_\_\_\_

Opposing Team: \_\_\_\_\_ Name of opposing Manager/Coach Present: \_\_\_\_\_  
Umpire's Name: \_\_\_\_\_ Association: \_\_\_\_\_ Number: \_\_\_\_\_

WAS INJURED PARTY RECEIVED FIRST AID/CPR AT SIGHT OF OCCURRENCE? YES or NO  
IF YES, BY WHOM? \_\_\_\_\_ Affiliation: \_\_\_\_\_  
IF YES, HOW? \_\_\_\_\_  
Was injured party transported home or to a hospital?  
\_\_\_\_\_

If Yes, to where and by whom?  
\_\_\_\_\_

Were Police present? \_\_\_\_\_ If Yes, Officer's Name: \_\_\_\_\_ Police Dept: \_\_\_\_\_ Shield No.: \_\_\_\_\_  
Name and addresses of any witnesses: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were insurance claim forms supplied to injured party or parents? \_\_\_\_\_ To Whom? \_\_\_\_\_

DESCRIPTION OF INCIDENT AND INJURY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Submitted by: \_\_\_\_\_ / \_\_\_/\_\_\_  
*Signature Print Name Date*

FOR BCAA USE ONLY:

Report no: \_\_\_\_\_ Date received: \_\_\_/\_\_\_/\_\_\_ Received from: \_\_\_\_\_  
Received by: \_\_\_\_\_ Insurance forms supplied to injured party: \_\_\_/\_\_\_/\_\_\_ Received by League \_\_\_/\_\_\_/\_\_\_  
Incident report forwarded to insurance company by: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_



**Freeze Letter**

**BCAA FREEZE LETTER**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Player's Name: \_\_\_\_\_

Player's Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Is player new to BCAA? (Circle One)      Yes      No

Previous BCAA Team: \_\_\_\_\_

Team Requesting Freeze: \_\_\_\_\_

Manager of Freezing Team: \_\_\_\_\_

What makes this player "Freeze Eligible"?

(Circle one):    New Player                      Orphaned Player                      Team Disbanded

\*All freezes are final once approved. Player must remain with team throughout entire season.

**\*\*Each Team is allowed to freeze only two "Returning Players."**

Parent's Signature: \_\_\_\_\_

Freezing Manager's Signature: \_\_\_\_\_

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**Approved                      Denied    (Circle one)**

Reason for Denial: \_\_\_\_\_

Director of Baseball's Signature: \_\_\_\_\_      \_\_\_\_\_  
Date

***Attachment***

***Player Removal Letter***

**Player Removal Request**

Players Name:

Players Age and Date of Birth:

Parents Name:

Parents Contact Numbers:  
(Home)

Present Team Assignment:

Managers Name:

Please explain reason for this request:

Players do not attend or stay for practice.  
Coach would like the child to give the child a chance to join another team prior to the start of the season.

\_\_\_\_\_  
(Signature)

\_\_\_\_/\_\_\_\_/\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_/\_\_\_\_/\_\_\_\_  
(Date)

**Note to Parents:** Any player removed from an Assigned Team for any reason will be either placed in the draft or randomly assigned to a team as deemed necessary by the Baseball Director. That assignment will be maintained for the balance of the season.



**Criminal History Check**  
**Dekalb County Parks and Recreation Department**  
**Tucker Recreation Center**  
**Athletics and Aquatics Office**  
**4898 Lavista Road, Room 16**  
**Tucker, GA 30084**  
**Fax (770)270-6223**

**My signature below authorizes the above company to receive any criminal history record information pertaining to me that may be on file at any state or local criminal justice agency in the State of Georgia.**

Sport/Activity\_\_\_\_\_

Please check one:

Coach  Team Mom

Please check one:

Association  Park  Recreation Center \_\_\_\_\_

Full Name\_\_\_\_\_

Maiden Name (if applicable)\_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address\_\_\_\_\_

City/State/Zip\_\_\_\_\_

Height\_\_\_\_\_ Weight\_\_\_\_\_ Sex\_\_\_\_\_ Race\_\_\_\_\_

Social Security Number \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Drivers License Number\_\_\_\_\_ State\_\_\_\_\_

\_\_\_\_\_